



Friends of the Bruce Freeman Rail Trail Funding Application

APPLICANT INFORMATION

Chelmsford Bicycle and Pedestrian Advisory Cmte
Applicant's Name

Cynthia McLain
Contact Person (if different from applicant)

c/o Town Manager, 50 Billerica Rd.
Mailing Address

PO Box 202
Contact Mailing Address

Chelmsford, MA 01824
City/State/Zip

Chelmsford, MA 01824
Contact City/State/Zip

N/A
Applicant Phone/TTY

978-726-0864
Contact Phone/TTY

Chelmsford.BPAC@gmail.com
Applicant E-mail Address

cynthia.mclain@comcast.net
Contact E-mail Address

townofchelmsford.us/Bicycle.cfm
Applicant Web site

N/A
Contact Web site

PROJECT INFORMATION

Project Title: Kiosk for Cushing Place
Project Start/End Date: January 2011-June 2011

Amount requested: \$2290
Date by which funds are needed: 2/4/2011

1. Project Description: Summarize the proposed project in the space provided. Describe the location on the trail and how the project will be executed. A detailed description should be provided as attachments.

Construct and install a kiosk with the same design as one on the Nashua River Rail Trail at Station Avenue in Groton, with the Plexiglas roof but without the display cases (see attached photo). The proposed location for the kiosk is on the BFRT at Cushing Place in Chelmsford, the most heavily used location on the trail.

Students at the Nashoba Valley Technical High School (NVTHS) will construct the kiosk during the spring 2011 semester. Initial construction will be at NVTHS following procurement of the materials. Final assembly of the kiosk will occur at Cushing Place during installation. The NVTHS students will install the kiosk with the assistance of the Chelmsford DPW. Installation is expected to occur in March or April 2011. Installation involves digging holes for the piers, pouring the piers, setting the kiosk footings in the piers, and assembling the kiosk. The cost for this project includes materials, fuel charges, and a service fee charged by NVTHS. NVTHS negotiates price for the materials and selects the supplier with the best price, the Town of Chelmsford authorizes purchase from restricted funds, NVTHS obtains the materials and constructs the kiosk. There is no cost for Chelmsford DPW services.

2. Describe the planning process for this project. What individuals and organizations have been involved as partners and/or advisors? How would partial funding impact this project?

The kiosk will be constructed by students at the Nashoba Valley Technical High School (NVTHS) using the same design plans and types of materials used to construct the kiosk in Groton at the Nashua River Rail Trail. The Chelmsford Bicycle and Pedestrian Advisory Committee recommended the kiosk to the Town Manager. The Town Manager, Town Engineer, and Chelmsford Bicycle and Pedestrian Advisory Committee approved this project. The kiosk is being constructed at the request of the Chelmsford Town Manager and with approval of NVTHS.

Partial funding would delay or prevent execution of this project. The materials cannot be purchased and construction cannot begin until the funds are available in the Town account. At this late stage, it will be difficult to



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obtain funding from other sources in time. If adequate funding is not obtained, the project will be canceled, which will disrupt the school schedule.

3. Explain how this project will benefit BFRT users. Include promotion, expected results, and plans for evaluation and maintenance (if applicable).

The kiosk will provide useful information about the trail, including a map, trail rules, and relevant brochures. The kiosk will also provide a much-needed location for posting notices. Currently, notices are posted on the wooden railings, sign posts, and trees.

The selected location is a parking area for the trail that has been observed to serve trail users using both the northern and southern sections of Phase 1. This area is also a natural rest area since many users decide whether to turn around or continue on at this point. The kiosk will provide information for making that decision and for identifying services that are available in the area. During the September 2010 weekend count, 1500 trips were counted at this location during a 12-hour period.

The expected life of the kiosk is 20 years or more. Maintenance will be performed by FBFRT volunteers and the Chelmsford DPW. No funds are being requested for maintenance.

Display boards will be designed, funded, and installed separately as an Eagle Scout or Gold Star project. In the interim, volunteers will install brochure holders and temporary maps from separately obtained funds.



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BUDGET INFORMATION

Total Project Cost \$ 2290.00

Matching Funds \$ Town DPW personnel and equipment costs

Source of Matching Funds DPW budget

ONE-TIME PROJECT EXPENSES

A. Fees & labor expenses

- 1. Consultant/Designer \$ 0
- 2. Builder/Installer \$ 0
- 3. Administrative \$ 0
- 4. Other NVTHS Service fee \$ 450.00 (est.)
- TOTAL Section A \$ 450.00

B. Other project expenses

- 1. Equipment Rental \$ 0
- 2. Project supplies or consumables \$ 1800.00 (est.)
- 3. Printing \$ 0
- 4. Shipping/Postage \$ 0
- 5. Other fuel \$ 40.00 (est.)
- _____ \$
- _____ \$
- _____ \$
- TOTAL Section B \$ 1840.00

C. TOTAL PROJECT EXPENSES*

(Sum of Totals in Sections A - B) \$ 2290.00 (est.)

RECURRING PROJECT EXPENSES

- A. _____ \$ _____ per _____
- B. _____ \$ _____ per _____
- C. _____ \$ _____ per _____
- D. _____ \$ _____ per _____
- E. _____ \$ _____ per _____
- F. TOTAL RECURRING EXPENSES* \$ 0 per _____

ONE-TIME PROJECT INCOME

A. Earned income

\$ 0 (N/A)

B. Non-government

- 1. Corporate/Business \$ _____
- 2. Clubs and Organizations \$ _____
- 3. Other _____ \$ _____
- _____ \$ _____
- _____ \$ _____
- TOTAL Section B \$ _____

C. Government

\$ 0

D. Applicant cash

\$ 0

E. Amount being requested

\$ 2290.00

F. TOTAL PROJECT REVENUE*

(Sum of Totals in Sections A - E) \$ 2290.00

RECURRING PROJECT INCOME

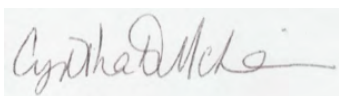
- A. Amount being requested \$ 0 per _____
- B. _____ \$ _____ per _____
- C. _____ \$ _____ per _____
- D. _____ \$ _____ per _____
- E. _____ \$ _____ per _____
- F. TOTAL RECURRING REVENUE* \$ 0 per _____

*****If there are recurring expenses and income, please indicate the time interval(s).**

*NOTE: Total Project Expenses and Total Project Revenue must be equal.

Total Recurring Expenses and Total Recurring Revenue must be equal.

Authorized Signature: The signature below is that of the person authorized to testify as to the accuracy of this application. This person also agrees that reasonable accommodations will be made to insure that people with disabilities have equal physical and communications access, as defined by federal law.



1/23/2011

Signature

Title

Date



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Kiosk constructed by Nashoba Valley Technical High School students. Located at Nashua River Rail Trail, Station Avenue, Groton, MA.

